

8The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (*for example 2013-14*)

2016-17

I. Details of the Institution

1.1 Name of the Institution

Ekamra College, Bhubaneswar

1.2 Address Line 1

Sundarpada

Address Line 2

Kapila Prasad

City/Town

Bhubaneswar

State

Odisha

Pin Code

751002

Institution e-mail address

ekamra_college@yahoo.co.in

Contact Nos.

0674-2592343

Name of the Head of the Institution:

Prof Ashok Kumar Pradhan

Deptt. of Commerce

Tel. No. with STD Code: 0674 - 2592343

Mobile:

+91-9437211857

Name of the IQAC Co-ordinator:

DrBinod Kumar Samantaray

Mobile:

+91 9437601273

IQAC e-mail address:

ekamra_college@yahoo.co.in

1.3 **NAAC Track ID**(For ex. MHCOGN 18879)

ORCOGN12534/2014

OR

1.4 **NAAC Executive Committee No. & Date:**

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC (sc) 06/RAR/087 dtd. 1.05.2015

1.5 Website address:

<http://www.ekamracollege.org>

Web-link of the AQAR:

<http://www.ekamracollege.org/AQAR/AQAR%202015-16.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.75	2006	01.02.2011
2	2 nd Cycle	B	2.50	2015	30.04.2020
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

03.04.2006

1.8 AQAR for the year : 2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR: 01.07.2011 to 30.06.2012
- ii. AQAR: 01.07.2012 to 30.06.2013
- iii. AQAR: 01.07.2013 to 30.06.2014
- iv. AQAR: 01.07.2014 to 30.06.2015
- v. AQAR: 01.07.2015 to 30.06.2016

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid Section 2(f) UG 2B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Utkal University, Bhubaneswar

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes

(Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

5

2

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held :

No 04

2.11 No. of meetings with various stakeholders:

Nil

Faculty

Non-Teaching Staff Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Significant growth of ICT in the college
2. Strengthening of library
3. Boost in Research activities
4. Academic excellence
5. Increase in students' participation in extension and co-curricular activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. Successful implementation of CBCS 2. Submission of proposal to UGC for organising National Seminars 3. Encouraging faculties to apply for minor research projects 4. Strengthening of the library with texts, reference books and journals 5. Wi-fi in the college campus to be made functional 6. Opening of Hons in Physics, Chemistry, Zoology and English and increasing of seats in all Hons subjects 7. Opening of IT as a self finance course 8. Introducing short term course in Communicative English 9. Counselling of students and staff regarding the CBCS course structure 10. Subscribing to Inlibnet, the online journal for the library. 	<ol style="list-style-type: none"> 1. CBCS successfully implemented 2. 2278 text books, 516 reference books were purchased and 13 no of journals were subscribed. 3. Wi-fi covers the entire college campus through BSNL and Jio service providers. 4. Hons opened in the subjects proposed and the proposed increase in seats were sanctioned 5. Opening of IT as a self finance course is under process 6. Short term course in Communicative English is proposed to start in the next session. 7. Counselling of students and staff regarding the CBCS course successfully done. 8. Inlibnet is to be subscribed in the session 2017-18

* Attach the Academic Calendar of the year as Annexure. Annexure 1

2.15 Whether the AQAR was placed in statutory body

Yes No

Management Syndicate Any other body

IQAC

Provide the details of the action taken

1. To meet the need for library books and journals funds out of UGC and RUSA were utilised
2. With the initiative of IQAC, the college campus was made wi-fi enabled, new honours subjects were opened and there was an increase in seats in some subjects.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	BA, BA (H) B.Com., B.Com. (H) B.Sc, B.Sc (H)	Hons in English, Chemistry, Zoology and Physics	Nil	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	
Annual	√

1.3 Feedback from stakeholders*Alumni Parents Employers

Mode of feedback :Online Manual Co-operat schools (for PEI)

**Please provide an analysis of the feedback in the Annexure 3: Annex-2*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No Scope

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
39	16	23	nil	

2.2 No. of permanent faculty with Ph.D.

17

Asst. Professors	Associate Professors	Professors	Others	Total
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

R	V	R	V	R	V	R	V	R	V
08									

2.4 No. of Guest and Visiting faculty and Temporary faculty

08		
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	05	09
Presented papers	nil	01	02
Resource Persons	Nil	Nil	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Language Lab, Smart Class, Study Tours
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2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As prescribed by the affiliating University

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03		
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Arts	130(H) 162 (P)		8.25	39.44	NA	42.92
Science	30(H) 23 (P)		83	15.0	NA	75.0
Commerce	297(H) 201 (H+D)		23.28	65.75	NA	92.01

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

(i) Through smart classroom (ii) Digitalised library (iii) Opening of Language Lab (iv) Class tests at regular intervals (v) Students' feed- back

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff : 2015-16

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	28	01		
Technical Staff	03	01		01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC motivates the faculty to participate more in number in seminars and publish research papers in peer review journals and apply for MRP.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				03
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	68	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		05	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

Nil

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					06
Sponsoring agencies					college

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

	University level	150	State level	56
National level	International level	20		20

3.22 No. of students participated in NCC events:

	University level	nil	State level	50
National level	International level	32		nil

3.23 No. of Awards won in NSS:

	University level	0	State level	
National level	International level	01		

3.24 No of Awards won in NCC:

	University level	nil	State level	01
National level	International level	nil		nil

3.25 No. of Extension activities organized

University forum		College forum	
NCC	10	NSS	18
		Any other	YRC :22

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Gender sensitization programme, smart city programme, Anjali Festival Camp, Orientation training camp, Health check-up camp, Old age protection awareness camp, awareness programme against liquor are the major activities undertaken by the NSS units.

2. Awareness programme on HIV/AIDS, awareness drive on dengue, arrangements of blood donation camps, donation of blood to a baby at APPOLO Hospital, BBSR, Plantation drive in the college campus are some of the major activities undertaken by the YRC Units of the college

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10 acre	Nil	NA	
Class rooms	11			
Laboratories	04			
Seminar Halls	01			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	01	Nil		
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Computerization of the library is completed

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8246		2278	6,11,750	10524	
Reference Books	516		nil		516	
e-Books						
Journals	11		02		13	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	23	13	07	Nil	Nil	06	04	
Added	06					02		04
Total	29	13	07	nil	nil	08	04	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs :

i) ICT

NIL

ii) Campus Infrastructure and facilities

60,00,000.00
RUSA fund

iii) Equipments

55,176

iv) Others

11,059
UGC

Total :

66,235,00.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- (i) Students are encouraged to participate in various competitions
- (ii) College Magazine is published to give opportunity to the students to expose their literary skills.
- (iii) Slow learners are identified through the class tests. Remedial classes are taken and they are provided with study materials and question banks.

5.2 Efforts made by the institution for tracking the progression

Regular academic assessments are conducted through class test and slow learners are identified under personal supervision of the faculty members remedial measures are undertaken. Extra classes are conducted to strengthen the weaker students and efforts are made to help them in rectifying their problem areas in order to avoid failure and drop outs.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1764			

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	1147	65.5		604	34.5

Last Year 2015-16						This Year 2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Minority	Total
1445	180	16	01	Nil	1764	1418	214	22	47	64	1764

Demand ratio : Arts 1:1.5
 Sc 1:1.2
 Com. 1:12 Drop out: 11.2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations NA

NET SLET GA CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The college has a structured career and counseling cell which regularly inform the students about the job opportunities, career options and opportunities for higher studies open to them. However, this is a general college and the students opt for conventional careers in Arts, Science and Commerce.

No. of students benefitted

nil

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

1. Gender sensitization programme was conducted by NSS unit of the college with the collaboration of CARD (NGO).
2. NSS Units also conducted special camp (24.12.15 to 20.12.15) on female foeticide and arranged a street play for self-defence.

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	138	No scope to know
Financial support from other sources		
Number of students who received International/ National recognitions		

* Students apply through college only. The amount of financial support is credited through DTS System.

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students:

5.13 Since the college is located at the outskirts of the city, students are economically academically poor. So attempt is made by the staff to identify the slow learners and redress them through extra classes and study materials.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the instituti

Vision: Sharing the vision of our founder father DrHarekrusanaMahatab, Ekamracollege envisions imparting a holistic approach to the curriculum in preparing the students for the higher goals in life, to be useful to society in every individual capacity, making it worthy of the pride in human value.

Mission:

- To foster a vibrant academic and intellectual ambience in order to harness the youths to attain loftier social goals through personality development.
- Answering to the challenges of modern times with a techno-savvy campus.
- Laying the foundation for imparting basic life-skills.
- Intellectual uplift of the underprivileged.
- Creating a conducive atmosphere to promote healthy ethical values through extra-curricular activities

6.2 Does the Institution has a Management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

No Scope

6.3.2 Teaching and Learning

6.3.

Extra classes for doubt clearing, remedial classes for slow learners, class tests & similar tests to acquaint students with the University level exams are conducted on regular basis.

1. Class tests are conducted regularly to assess the progress of the students.
2. After evaluation marks are intimated to the parents through text messages.

6.3.4 Research and Development

Faculty members are motivated to publish more and more research articles. Besides, they are also given opportunity to attend or participate in State, National and International level seminars. Seminar and extra mural lectures are periodically organized for enrichment of knowledge of students and teachers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- (i) Digitisation of Library
- (ii) Upgradation of Botany Laboratory
- (iii) Installation of Solar system
- (iv) Purchase of more computers to facilitate the student learning

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

Eight number of guest faculties are recruited in different disciplines

6.3.8 Industry Interaction / Collaboration

Students go on Industry visits. Under the IDP Industry interaction and collaboration has been proposed for the next session.

6.3.9 Admission of Students

Through Students Academic Management System(SAMS)

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	DLC	Yes	Academic Bursar / IQAC
Administrative	Yes	AG Audit	Yes	Administrative Bursar

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

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6.14 Initiatives taken by the institution to make the campus eco-friendly

- | |
|--|
| <ul style="list-style-type: none">(i) The campus is mostly a no smoke zone(ii) Plantation programme has been a regular feature.(iii) Odisha forest development has also extended assistance in the plantation activities inside the college campus(iv) Regular cleaning of the campus by NSS & NCC volunteers |
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Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- | |
|--|
| <ul style="list-style-type: none">(i) Installation of solar street lights(ii) Installation of CCTV Camera(iii) Construction of parking place and basketball court(iv) Provide wi-fi in the campus(v) For improvement in communicative skill a language lab has been set up |
|--|

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- | |
|--|
| <ul style="list-style-type: none">(i) Steps have been taken to install solar street lights and CCTV camera(ii) Steps have been initiated to construct basketball court, boundary wall on the Northern side, parking place etc.(iii) IQAC has also taken initiative to make the campus wi-fi. |
|--|

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- (i) Providing extra coaching to needy and academically weaker students beyond working hours to bring them at par with the standards required for good performances.
- (ii) Adopting the essence of the e-admission process implemented by Govt.
- (iii) The NCC, NSS, YRC units of the college are vibrant bringing laurels to the college at the national as well as state level.
- (iv) Women's Self Defence Training is imparted in the college for enhancing the confidence of women students.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Plantation programmes adopted by the institution as a part of the extension activities.
2. Regular cleanliness programmes also conducted by the NSS, NCC and YRC volunteers
3. Green boards introduced
4. Environment issues are taken up in seminars, and creative writing programmes.
5. The college campus is a NO TOBACCO ZONE.

7.5: Whether environmental audit was conducted?

no

7.6 Any other relevant information the institution wishes to add.(Annex – 4)

8.Plans of institution for next year

- (i) Additional classroom provision would be made out of RUSA fund.
- (ii) A spacious and furnished staff common room be put in place to help enhance faculty efficiency.
- (iii) A spacious computer lab be provided.
- (iv) A short term Spoken English Language Course be undertaken to strengthen communicative competence of the students.
- (v) Sensitising of the faculty to conduct national level seminar and apply for minor research projects.
- (vi) Taking steps for in house seminar as good platforms for both teachers and students to augment intellectual and academic pursuits.
- (vii) Smart classroom provision to effect better teaching learning process.
- (viii) Up gradation of science lab with new equipment matching CBCS syllabus.
- (ix) Conducting study tours for students to ensure better exposure.
- (x) Opening of bank branches on the college campus to make financial transactions for students and employees handy and time saving.

Name :Dr.Binod Kumar Samantaray

Name : Prof Ashok Kumar Pradhan

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC