

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (*for example 2013-14*)

2015-16

I. Details of the Institution

1.1 Name of the Institution

Ekamra College, Bhubaneswar

1.2 Address Line 1

Sundarpada

Address Line 2

Kapila Prasad

City/Town

Bhubaneswar

State

Odisha

Pin Code

751002

Institution e-mail address

ekamra_college@yahoo.co.in

Contact Nos.

0674-2592343

Name of the Head of the Institution:

Prof Ashoka Kumar Pradhan

Deptt. of Commerce

Tel. No. with STD Code:

0674-2592343

9437211857

Mobile:

Name of the IQAC Co-ordinator:

Dr Binod Kumar Samantaray

Mobile:

9437601273

IQAC e-mail address:

ekamra_college@yahoo.co.in

1.3 NAAC Track ID (For ex. MHC0GN 18879)

ORCOGN12534/2014

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (sc) 06/RAR/087 dtd. 1.05.2015

1.5 Website address:

<http://www.ekamracollege.org>

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.75	2006	01.02.2011
2	2 nd Cycle	B	2.50	2015	30.04.2020
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

03.04.2006

1.8 AQAR for the year :

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR: 01.07.2011 to 30.06.2012
- ii. AQAR: 01.07.2012 to 30.06.2013
- iii. AQAR: 01.07.2013 to 30.06.2014
- iv. AQAR: 01.07.2014 to 30.06.2015

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Utkal University,VaniVihar

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

6

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

Nil

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. 04 Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Annexure 1	

* Attach the Academic Calendar of the year as Annexure. Annexure 2

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body IQAC

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	BA(H) B COM (H) B.Sc(H)			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure 3: Annex-3

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No Scope

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
36	11	25		

2.2 No. of permanent faculty with Ph.D.

21

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Language lab, Smart Class, Study Tours

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) As prescribe by the affiliating University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 11

2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Arts	109(H) 20 (H+D)		8.25	39.44	NA	42.92
Science	20(H) 32 (H+D)		83	15.0	NA	75.0
Commerce	146(H) 201 (H+D)		23.28	65.75	NA	92.01

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

(i) Through smart classroom (ii) Digitalised library (iii) Opening of Language Lab (iv) Class tests at regular intervals (v) Students' feed- back

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff : 2015-16

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	28	01		
Technical Staff	03	01		01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Since it is an affiliated undergraduate college, the scope of research infrastructure is limited. In the context, IQAC only motivates the faculty to participate more in number in seminars and publish research papers in peer review journals.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				03
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	68	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		05	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

Nil

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					06
Sponsoring agencies					UGC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03

06

3.19 No. of Ph.D. awarded by faculty from the Institution

NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Gender sensitization programme, smart city programme, Anjali Festival Camp, Orientation training camp, Health check-up camp, Old age protection awareness camp, awareness programme against liquor are the major activities undertaken by the NSS units.
2. Awareness programme on HIV/AIDS, awareness drive on dengue, arrangements of blood donation camps, donation of blood to a baby at APPOLO Hospital, BBSR, Plantation drive in the college campus are some of the major activities undertaken by the YRC Units of the college.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10 acre	Nil	NA	
Class rooms	11			
Laboratories	04			
Seminar Halls	01			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	01	Nil		
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Computerization of the library is completed

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8146				8146	
Reference Books	436		80	28,315	516	
e-Books						
Journals	11					
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	23	13		Nil	Nil	06	04	
Added						06		04
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities 3,51,401

iii) Equipments 24,318

iv) Others

Total :

3,75,719

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

(i) Students are encouraged to participate in various competitions

(ii) College Magazine is published to give opportunity to the students to expose their literary skills.

(iii) Slow learners are identified through the class tests. Remedial classes are taken and they are provided with study materials and question banks.

5.2 Efforts made by the institution for tracking the progression

Regular academic assessments are conducted through class test and slow learners are identified Under personal supervision of the faculty members remedial measures are undertaken. Extra classes are conducted to strengthen the weaker students and efforts are made to help them in rectifying their problem areas in order to avoid failure and drop outs.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1751			

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	1147	65.5		604	34.5

Last Year 2013-14						This Year 2014-15					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1445	180	16	01	Nil	1642	1514	211	21	05	nil	1751

Demand ratio : Arts 1:1.5
 Sc 1:1.2
 Com. 1:12 Drop out: 11.2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations NA

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The college has a structured career and counseling cell which regularly inform the students about the job opportunities, career options and opportunities for higher studies open to them. However, this is a general college and the students opt for conventional careers in Arts, Science and Commerce. A few companies visit the college for on campus recruitment. Only Genepoet had conducted campus interview this year.

No. of students benefitted

01

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

1. Gender sensitization programme was conducted by NSS unit of the college with the collaboration of CARD (NGO).
2. NSS Units also conducted special camp (24.12.15 to 20.12.15) on female foeticide and arranged a street play for self-defence.

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	128	No scope to know
Financial support from other sources		
Number of students who received International/ National recognitions		

* Students apply through college only. The amount of financial support is credited through DTS System.

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students:

5.13 Since the college is located at the outskirts of the city, students are economically academically poor. So attempt is made by the staff to identify the slow learners and redress them through extra classes and study materials.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The college endeavours to promote enduring knowledge which is global in its perspective and local in its relevance. Students are challenged and inspired to pursue excellence in performing arts Arts, Humanities, Commerce, Science, and sports in an environment which is vibrant and constantly evolving. Founded with a vision to empower the students, it continues to strive to help its students to develop a capacity to think, lead and change the society.

The mission of the college is to engage the students of uncommon promise in an intense fulltime education of their minds, exploration of their creative faculties and development of their social and leadership abilities through different teaching and learning methods and to enhance the commitment of faculty , staff and students to the centrality of diversity , social justice and democratic citizenship.

The college encourages students to respect ideas and their free expression and to rejoice in discovery and in critical thought; to pursue excellence in a spirit of productive co-operation and to assume responsibility for the consequences of personal actions. College pursue its vision in 5 domains.

(i)Intellectual & academic (ii)Athletic (iii) Asthetic & Environmental (iv) Ethical values (v) Drug De-addiction

6.2 Does the Institution has a Management Information System

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6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

No Scope

6.3.2 Teaching and Learning

Extra classes for doubt clearing, remedial classes for slow learners, class tests & similar tests to acquaint students with the University level exams are conducted.

6.3.3 Examination and Evaluation

- | |
|--|
| <ol style="list-style-type: none">1. Class tests are conducted regularly to assess the progress of the students.2. After evaluation marks are intimated to the parents through text messages. |
|--|

6.3.4 Research and Development

Faculty members are motivated to publish more and more research articles to enrich them. Besides, they are also given opportunity to attend or participate in State, National and International level seminars. Seminar and extra mural lecture programmes are periodically organized for enrichment of knowledge of students and teachers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- (i) Digitalisation of Library
- (ii) Upgradation of Botany Laboratory
- (iii) Installation of Solar system
- (iv) Purchasing of more computers to facilitate the student learning

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

Four guest faculties are recruited in different disciplines

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Through Students Academic Management System(SAMS)

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

Nil



6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	DLC	Yes	Academic Bursar / IQAC
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

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6.14 Initiatives taken by the institution to make the campus eco-friendly

- | |
|--|
| <ul style="list-style-type: none">(i) The campus is mostly a no smoke zone(ii) Plantation programme has been a regular feature.(iii) Odisha forest development has also extended assistance in the plantation activities inside the college campus(iv) Regular cleaning of the campus by NSS & NCC volunteers |
|--|

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- | |
|--|
| <ul style="list-style-type: none">(i) Installation of solar street lights(ii) Installation of CCTV Camera(iii) Construction of parking place and basketball court(iv) Provide wi-fi in the campus |
|--|

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- | |
|--|
| <ul style="list-style-type: none">(i) Steps have been taken to install solar street lights and CCTV camera(ii) Steps have been initiated to construct basketball court, boundary wall on the Northern side, parking place etc.(iii) IQAC has also taken initiative to make the campus wi-fi. |
|--|

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- (i) Providing extra coaching to needy and academically weaker students beyond working hours to bring them at par with the standards required for good performances.
- (ii) Adopting the essence of the e-admission process implemented by Govt.
- (iii) The NCC, NSS, YRC units of the college are vibrant bringing laurels to the college at the national as well as state level.
- (iv) Women's Self Defence Training is imparted in the college for enhancing the confidence of women students.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

7.5: Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add.(Annex – 4)

8. Plans of institution for next year

- | | |
|-------|--|
| (i) | To complete the ongoing construction work |
| (ii) | To complete the wi-fi system |
| (iii) | Opening of Hons. |
| (iv) | Opening of IT as a self-financing course |
| (v) | Short term course in Communicative English |

Name : Dr.Binod Kumar Samantaray

Name : Prof Ashok Kumar Pradhan

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

