

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014-15

I. Details of the Institution

1.1 Name of the Institution

Ekamra College, Bhubaneswar

1.2 Address Line 1

Sundarpada

Address Line 2

Kapila Prasad

City/Town

Bhubaneswar

State

Odisha

Pin Code

751002

Institution e-mail address

Ekamra_college@yahoo.co.in

Contact Nos.

0674-2592343

Name of the Head of the Institution:

Dr. Satyabrata Das

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Name of the IQAC Co-ordinator:

Dr Kumudananda
Mohapatra

Mobile:

9437025541

IQAC e-mail address:

ekamra_college@yahoo.co.in

1.3 NAAC Track ID (For ex. MHCogn 18879)

ORCOGN12534/2014

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (sc) 06/RAR/087 dtd. 1.05.2015

1.5 Website address:

<http://www.ekamracollege.org>

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.75	2006	01.02.2011
2	2 nd Cycle	B	2.50	2015	30.04.2020

3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

03.04.2006

1.8 AQAR for the year :

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR: 01.07.2010 to 30.06.2011
- ii. AQAR: 01.07.2011 to 30.06.2012
- iii. AQAR: 01.07.2012 to 30.06.2013
- iv. AQAR: 01.07.2013 to 30.06.2014

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Utkal University, VaniVihar

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

6

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

Nil

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

Nil

2.9 Total No. of members

13

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders: No. 04 Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year * Annex-1

Plan of Action	Achievements
Annexure 1	

** Attach the Academic Calendar of the year as Annexure. Annexure 2*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body IQAC

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	BA(H) B.Sc(H) B.COM (H)			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	03			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3 Feedback from stakeholders*
(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure 3: Annex-3*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No Scope

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	36	11	25		

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	21	51	72
Presented papers	18	39	53
Resource Persons		04	15

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Language lab, Smart Class

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As prescribe by the affiliating University
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

20		
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Arts	100(H) 100 + 90 = 190		0.5%	55	NA	54.73
Science	13(H) 13 + 31 = 44		46.15	30.76	NA	58.13
Commerce	144(H) 144 + 61 = 205		46.52	38.88	NA	77.7

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

(i) Through smart classroom (ii) Digitalised library (iii) Opening of Language Lab (iv) Class tests at regular intervals (v) Students' feed- back

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	07
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	

Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	26	07	02	
Technical Staff	04	01	Nil	

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research as a culture exists in post graduate dept. In the affiliated college (Primarily Under Graduate) IQAC is motivating the faculties to undertake more and more research and to publish more research papers. They are also motivated to participate in seminars (Both State & National Level) to present Papers.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03			03
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	68	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		05	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number					11
	Sponsoring agencies					UGC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
26	01		24	01		

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness campaign for protection of female foeticide , blood donation camp , vow to work for women's rights , plantation drives in the college campus with collaboration of CRPF personnel , plantation drive at Kargil slum in BBSR , womens awareness and development programmes , awareness drive on role of youths in nation building , Drug deaddiction camp, sanitation awareness camp at Kargil slum , Swachha Bharat Aviyan , youth leadership training drive , active citizenship programme among college students , health camp at Fish market etc.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10 acre	Nil	NA	
Class rooms	11			
Laboratories	04			
Seminar Halls	01			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	01	Nil		
Value of the equipment purchased during the year (Rs. in Lakhs)		1,13,305	UGC	
Others				

4.2 Computerization of administration and library

The progress is ongoing

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7873		273	97896	8146	
Reference Books	431		05	800	436	
e-Books						
Journals	11					
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	23	13		Nil	Nil	06	04	
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text" value="1,09,39,465"/>
iii) Equipments	<input type="text" value="1,13,305"/>
iv) Others	<input type="text"/>
Total :	<input type="text" value="1,10,52,765"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

(i) Students are encouraged to participate in various competitions.

(ii) College Magazine is published to give opportunity to the students to expose their literary skills.

(iii) Slow learners are identified through the class tests. Remedial classes are taken and they are provided with study materials and question banks.

5.2 Efforts made by the institution for tracking the progression

Regular academic assessments are conducted through class test and slow learners are identified Under personal supervision of the faculty members remedial measures are undertaken. Extra classes are conducted to strengthen the weaker students and efforts are made to help them in rectifying their problem areas in order to avoid failure and drop outs.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1677			

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	1055	62.9		622	37.1

Last Year 2013-14						This Year 2014-15					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1386	133	12	Nil	Nil	1531	1445	180	16	01	nil	1642

Demand ratio : Arts 1:1:58
 Sc 1:1:5
 Com. 1:159 Drop out : 7%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations NA

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The college has a structured career and counseling cell which regularly inform the students about the job opportunities, career options and opportunities for higher studies open to them. However , this is a general college and the students opt for conventional careers in Arts , Science and Commerce. A few companies visit the college for on campus recruitment. Only Genepoet had conducted campus interview this year.

No. of students benefitted

01

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	15	01	

5.8 Details of gender sensitization programmes

(1) NSS Special camp was organised to campaign against female foeticide.
 (2) Dept. Of Sociology has organised two programmes on violence against women and sexual harassment at work place.

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	160	No scope to know
Financial support from other sources		
Number of students who received International/ National recognitions		

* Students apply through college only. The amount of financial support is credited through DTS System.

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: (1) Slow learners are identified and remedial classes are conducted on specific areas of weakness. (2) Students having no study materials are provided by the faculties

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The college endeavours to promote enduring knowledge which is global in its perspective and local in its relevance. Students are challenged and inspired to pursue excellence in performing arts Arts, Humanities, Commerce, Science, and sports in an environment which is vibrant and constantly evolving. Founded with a vision to empower the students, it continues to strive to help its students to develop a capacity to think, lead and change the society.

The mission of the college is to engage the students of uncommon promise in an intense fulltime education of their minds, exploration of their creative faculties and development of their social and leadership abilities through different teaching and learning methods and to enhance the commitment of faculty , staff and students to the centrality of diversity , social justice and democratic citizenship.

The college encourages students to respect ideas and their free expression and to rejoice in discovery and in critical thought; to persue excellence in a spirit of productive co-operation and to assume responsibility for the consequences of personal actions.College persue its vision in 5 domains.

(i)Intellectual & academic (ii)Athletic (iii) Asthetic & Environmental (iv) Ethical values (v) Drug De-addiction

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

No Scope

6.3.2 Teaching and Learning

Extra classes for doubt clearing, remedial classes for slow learners, class tests & similar tests to acquaint students with the University level exams are conducted.

6.3.3 Examination and Evaluation

1. Class tests are conducted regularly to assess the progress of the students.
 2. After evaluation marks are intimated to the parents through text messages.

6.3.4 Research and Development

The members of the staff are encouraged to attend refresher courses, write research papers for presentation in seminars and workshops and to undertake research projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- (i) Digitalisation of Library
 - (ii) Installation of Language lab
 - (iii) Opening of an ATM counter

6.3.6 Human Resource Management

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6.3.7 Faculty and Staff recruitment

Four guest faculties are recruited in different disciplines

6.3.8 Industry Interaction / Collaboration

The Commerce students visited Mini-Aqua at Sundarpada, an industry and Transform furniture Pvt. Ltd. at Chandaka Industrial Estate to study the operational activity and overall management system in these organizations.
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6.3.9 Admission of Students

Through Students Academic Management System(SAMS)

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	DLC		Yes	Academic Bursar / IQAC
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

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6.14 Initiatives taken by the institution to make the campus eco-friendly

- | |
|--|
| <ul style="list-style-type: none">(i) The campus is mostly a no smoke zone(ii) Plantation programme has been a regular feature.(iii) Odisha forest development has also extended assistance in the plantation activities inside the college campus(iv) Regular cleaning of the campus by NSS & NCC volunteers |
|--|

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- | |
|---|
| <ul style="list-style-type: none">(i) E-admission process improved intake quantity of students(ii) Monthly Tests(iii) Self defence training of women students(iv) Dress Code(v) On-line salary billing , EPF Credit |
|---|

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- | |
|--|
| <ul style="list-style-type: none">(i) Steps have been initiated for repair work of boundary wall of the college(ii) Steps have been taken for levelling and renovation of college play ground(iii) Proper step has been undertaken to launch self defence programme for the women students.(iv) Work has been started to develop Botanical Garden and massive plantation in college campus.(v) Fund has been arranged out of UGC grant for conducting in house seminars and extramural lectures. |
|--|

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- (i) Providing extra coaching to needy and academically weaker students beyond working hours to bring them at par with the standards required for good performances.
- (ii) Adopting the essence of the e-admission process implemented by Govt.
- (iii) The NCC, NSS, YRC units of the college are vibrant bringing laurels to the college at the national as well as state level.
- (iv) Women's Self Defence Training is imparted in the college for enhancing the confidence of women students.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- (i) General awareness has been created among the staff members and students for minimum use of electrical appliances and gadgets.
- (ii) The campus is mostly a no smoke zone because of the ban on smoking to maintain carbon neutrality. Though the college is surrounded by public roads, efforts have been made for plantation along the college boundary for protection from carbon emission vehicular traffic. Plantation programme has become a regular feature of the college.

7.5: Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)(Annex – 4)

8. Plans of institution for next year

- | | |
|--------|---|
| (i) | To fill the regular teaching positions |
| (ii) | To upgrade the laboratories |
| (iii) | To promote research culture |
| (iv) | Preparing students to face national and global challenges |
| (v) | Developing communication skills of the students |
| (vi) | To construct first floor of new block, boundary wall of northern side, parking place and Basket Ball court. |
| (vii) | To install solar light system to tap solar energy |
| (viii) | To install CCTV camera |
| (ix) | To make the campus wi-fi |

Name : Dr. Kumudananda Mohapatra

Name : Dr. Satyabrata Das

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

